



## Clerks Report Full Council January 2025

Agenda Item	Subject		Status
269	Stanway/Toll-gate Link	Planning Application - 212943 6/5/2022 –Land Agent happy to talk to SPC when the work does start re: widening the path to accommodate cycles or put in railings at either end of the footpath. 16.05.24 – Land Agent’s has advised that the owner has not provided any update on the proposed development or timeframe <b>11.2024 – no further update – Clerk chased 01.2025</b>	
9.7.6	Emergency Planning	<b>07.24 – Messaged Emergency Planning Department at CCC for draft plan proposal</b> <b>11.2024 – Clerk to progress in New Year – Pass to CS?</b>	
CG 21/10  FC 24/16 9  CGC 13/13 No. 7	Footpath/Cycle Path enhancements Earmarked Footpath Reserves	<b>WINSTREE ROAD</b> <b>18.11.24 TO83C - Miller Road/London Road flooding – WORK COMPLETED NOV/DEC 2024</b> 15.11.24 – follow up Winstree Road Stakeholder Meeting online – update to follow Sept FC meeting - Request has been made for information on funding a parking attendant/inspector & an update from Lexden School re: taxi vehicles causing disruption <b>10.24 Lexden school are piloting a new scheme – awaiting update – Clerk chased 12.2024</b> <b>15.11.24 – Online meeting with EH/CCC/ECC officers – update from Clerk to follow Jan/Feb 2025</b> <b>THE FOLLEY, Villa/Winstree Road –</b> 01.24 Maintenance Worker cleared the path of overhang. 08.24 Enovert confirmed they would consider tri-agreement to overhaul footpath. 08.24 CG to propose virement to footpaths cost code to match fund any grants 10.24 Public Right of Way officers confirmed EH would not support tri-agreement to overhaul Folley due to lack of identified “no man’s land” and also consider the pathway suitable and attractive for an urban footpath. EH suggested SPC consider funding regular clearances. Enovert and CCC/ECC Locality Budgets will not fund this maintenance cost 11.24 CGC incorporated budget to carry out 2-3 clearances per year (either SPC staff or contractor) <b>01.25 CGC agreed to clearance of Folley – CA to organise</b> <b>01.25 – Clerk obtained Land Registry Docs of neighbours backing onto Folley (NB: Stanway Primary is not registered at the Land Registry) – update to follow</b>	

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		<p><b>Footpath 5 – Tollgate Road</b></p> <p><b>08.24 – Owners of Homebase land confirmed there has been no change regarding ongoing commercial considerations</b></p> <p><b>12.24 – Clerk to contact owner again as Homebase have ceased trading</b></p> <p><b>01.25 – Footpath 25 hedges now responsibility of SPC where it runs through Comb Field – to monitor and cut back as necessary.</b></p>	
<b>CGC 22/03 9 &amp; FC 23/11 No. 14</b>	S106 Funding	<p>08.11.24 – Meeting notes between CCC and Ward Councillors re: Stanway’s S106 allocation and other Stanway matters to follow – with further actions issued to all by Clerk – further meeting to follow Feb 2025 approx – CCC to issue invite</p> <p><b>01.2025 - CG TO DISCUSS £ 16,000 available S106 funding to suggest to Jan FC – SWG/LLS/Wheatfield Road Park</b></p> <p><b>01.2025 – CG proposed 2 Project Lists, SPC Projects &amp; Community Projects (to include all projects that SPC will not be directly involved in eg., infrastructure).</b></p> <p><b>01.25 meeting with Tollgate Partnership (TP) Developers/SPC and Cllr Bentley – clarification provided by TP regarding pathway. Cllr Bentley to investigate further (meeting notes to follow)</b></p> <p><b>30.01.25 – Clerk has deferred production of updated project lists due to budget discussion and approval</b></p>	
<b>CGC 22/04 11</b>	Local Highway Panel (LHP) Update	<p>01.24 – Tollgate Village II will fund signalled crossing at Tollgate Road/Homebase when developed</p> <p>01.24 – Tarmac/Enovert approached about funding LHP speeding review for single speed</p> <p>10.24 – Clerk has been discussing Chair’s suggestion for new slopping, zig-zag PROW at back of playing field down to Tollgate Road (which is currently steep steps) – EH PROW officers advised SPC to investigate land ownership to attempt gaining permission to use their land, then they will consider a tri-agreement to obtain a grant, which Enovert have confirmed is possible. LHP hope that the improvements (refer LCOL198003) - a dropped kerbs/tactile paving &amp; short linking footpath are being funded by the Chairman’s Panel will encourage more usage and a subsequent PV2 will elevate the need for further upgrades to the steps and railings).</p> <p>The design feasibility will be completed 2024/25 and the Implementation would require an LHP funding recommendation in 2025/26 (to be decided upon completion of the design study).</p> <p><b>01.25 – O&amp;H (land owners) have advised they will look into our proposal – clerk will chase and update (has asked for meeting with O&amp;H) – ONGOING</b></p>	
<b>FC 22/14 18  CGC 10/23 No. 9</b>	Jansma Park (Comb Field) Donation / Jansma Park Working Group	<p><b>Size 9.8 acres (3.967 hectares).</b></p> <p>26.09.09 FC approved report and business case and agreed to accept land and 10% estate donation.</p> <p>Cheques totalling £ 100,000 banked</p> <p>04.11.24 – Land Transfer took place</p> <p>06.11.24 – Site secured with concrete bollard on hire</p> <p>14.11.24 – JPWG meeting &amp; meeting with Weston Homes to discuss consultation process (which will commence 10.02.25 (online and written – public meetings to follow Feb/March 2025). January JPWG to discuss consultation procedures</p> <p>10.24 Forestry Commission have provided grant options for minimum of 1 hectare wood coverage and ECC Forestry Rep would help with grant submission</p> <p><b>28.11.24 ECC environmental reps presented FC with LNRS Consultation Update and Energy &amp; Low Carbon Community Scheme for Stanway. Both are willing to attend any Jansma Park consultation to promote sustainability in Stanway. The Clerk and RFO will attend a neighbouring parishes Community Scheme Workshop to investigate further – AWAITING DATES.</b></p>	

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		<p><b>15.01.25 JPWG update:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;"><b>1</b></td> <td style="width: 15%;"><b>01.2025</b></td> <td>Highways consultant has been contracted to submit Essex Highways pre-assessment application regarding vehicle site access</td> </tr> <tr> <td style="text-align: center;"><b>2</b></td> <td><b>01.25-Summer 25</b></td> <td>Land will remain fallow, with current security measures until at least after consultation processes when clearer prospect of what is required will be considered</td> </tr> <tr> <td style="text-align: center;"><b>3</b></td> <td><b>10.02.25</b></td> <td>Hard Copy and online consultation to commence 10.02.25 (format agreed) – to be open for 28 days.</td> </tr> <tr> <td style="text-align: center;"><b>4</b></td> <td><b>Feb – May 2025</b></td> <td>Options on advertising the project and survey will be investigated: FB sponsored ads, Stanway schools, community groups, supermarkets, post offices, community halls, churches, doctor’s surgeries, Royal Mail mailshot, Stanway Life page entry, The Look Magazine, QR code to link to survey/information on survey, Stanway Life loose flyer insert. Burial Ground exclusive right of burial holders will be advised of the development also.</td> </tr> <tr> <td style="text-align: center;"><b>5</b></td> <td><b>Feb-May 2025</b></td> <td>Publicity will be targeted to Gazette, BBC Essex – Press Release to be provided. Update on online/hard copy survey to be provided at Annual Parish Forum 17.04.25</td> </tr> <tr> <td style="text-align: center;"><b>6</b></td> <td><b>June 2025</b></td> <td>In person consultation(s) to be provided at Community Centre in with example of mock ups on selection of desired and possible development. Expression of invites to also be invited.</td> </tr> <tr> <td style="text-align: center;"><b>7</b></td> <td><b>Jan 2025</b></td> <td>Metal detectorist will be permitted, subject to approved agreement and necessary H&amp;S and insurance requirements being in place</td> </tr> <tr> <td style="text-align: center;"><b>8</b></td> <td></td> <td></td> </tr> </table>	<b>1</b>	<b>01.2025</b>	Highways consultant has been contracted to submit Essex Highways pre-assessment application regarding vehicle site access	<b>2</b>	<b>01.25-Summer 25</b>	Land will remain fallow, with current security measures until at least after consultation processes when clearer prospect of what is required will be considered	<b>3</b>	<b>10.02.25</b>	Hard Copy and online consultation to commence 10.02.25 (format agreed) – to be open for 28 days.	<b>4</b>	<b>Feb – May 2025</b>	Options on advertising the project and survey will be investigated: FB sponsored ads, Stanway schools, community groups, supermarkets, post offices, community halls, churches, doctor’s surgeries, Royal Mail mailshot, Stanway Life page entry, The Look Magazine, QR code to link to survey/information on survey, Stanway Life loose flyer insert. Burial Ground exclusive right of burial holders will be advised of the development also.	<b>5</b>	<b>Feb-May 2025</b>	Publicity will be targeted to Gazette, BBC Essex – Press Release to be provided. Update on online/hard copy survey to be provided at Annual Parish Forum 17.04.25	<b>6</b>	<b>June 2025</b>	In person consultation(s) to be provided at Community Centre in with example of mock ups on selection of desired and possible development. Expression of invites to also be invited.	<b>7</b>	<b>Jan 2025</b>	Metal detectorist will be permitted, subject to approved agreement and necessary H&S and insurance requirements being in place	<b>8</b>			
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<p><b>FC 22/14 19</b></p>	<p>Warren Lane/Maldon Road Strategic Junction</p>	<p>01.24 EH have confirmed feasibility study has been updated – Clerk has requested a copy 11.04.24 Meeting with CCC, Ward Councillors and SPC – reviewed Warren Lane as part of S106 discussion. 09.24 – Successful meeting with CCC S106 officers and Cllr Bentley. Cllr Bentley is proposing the Warren Lane junction be added to the Local Plan, whereby funding can be considered from any Colchester development. CCC Officer will confirm if enough evidence has been provided to support this <b>08.11.24 CCC/SPC meeting – KB to sure up Tarmac commitment to provide land (now March 2025 Liaison Meeting?) / CCC looking at Zoo planning application re: S106 / Ongoing discussions re: emerging local plan inclusion and inclusion of contributions from neighbouring wards</b> <b>During 2025 - K Bentley/TB to attend Have Your Say CCC meetings to start the discussion re: Warren Lane being a strategic junction</b> <b>01.2025 – draft info page circulated by ECC re: work required for development of junction so community are aware</b></p>																									
<p><b>FC 23/11 No. 11</b></p>	<p>Zoo Working Group</p>	<p>09.24 – Update from zoo – charity status should be approved January 2025. 11.24 – Online meeting with Zoo provided transport survey re: Lion enclosure PA (which has just been submitted) 08.11.24 CCC/SPC meeting – Discussed lighting to bus stop opposite zoo &amp; bus hopper from Marks Tey Station &amp; City Centre</p>																									

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<p><b>FC 23/11 No. 11</b></p> <p><b>FC 24/18 No 9</b></p>	<p>Highways Working Group</p>	<p><b>10.24 Villa Road electric work for crossing INSTALLED (during October half term)</b></p> <p>02.25 Villa Road zebra crossing installation and street lighting</p> <p><b>01.25 informed of various roadworks are being carried out around 10-14.03.2025 off Wheatfield Road (refer <a href="#">Causeway one.network</a>)</b></p> <p>11.24 At Cllr Bentley’s request SPC have provided updated and historic details of potholes re: extra funding available Clerk is still requesting information on Stanway road categories with planned schedule for inspections and upgrades</p> <p>10.24 Requested compensation from National Highways and/or SISK contractors re: 17.09.24 – Chasers sent 11.24 &amp; 01.25</p> <p>10.24 National Highways response has not offered any compensation but provided a contact for the contractor’s agent who is responsible for the social value project fund. Email sent, but no reply. Clerk sent chaser email 11.24 – <b>CHASER SENT – NO UPDATE</b></p> <p>No response from MP’s offices – Clerk sent chaser email 11.24</p>	
<p><b>CGC 10/23 No. 13</b></p>	<p>Corporate Identity Working Group</p>	<p>02.24 CGC agreed transfer to gov.uk web address</p> <p>Address had to be changed to <a href="http://www.stanway-pc.gov.uk">www.stanway-pc.gov.uk</a> in accordance with guidelines</p> <p>06.24 – All emails and website addresses have been updated to gov.uk site</p> <p><b>10.24 – PHASE 1 COMPLETED – NO FURTHER ACTION ATM</b></p>	
<p><b>FC 24/18 No 20 a</b></p>	<p>Bus Liaison Group</p>	<p><b>12.24 Stanway Life insert to request feedback from residents regarding bus issues. Deadline extended to 30.01.25</b></p> <p><b>12.24 Bus Forum event – Clerk &amp; Cllr Tearle attended – written update provided 12.2024</b></p> <p><b>01.25 Investigating possible projects with Community 360 &amp; also ECC re: Real Time Displays &amp; Solar Lighting</b></p> <p><b>01.25 Grant for up to £ 50,000 may not suitable for research – awaiting response.</b></p> <p><b>01.25 Survey submitted to Colchester Bus User Group FB Page.</b></p> <p><b>03.25 after deadline, Working Party will be set up to meet and discuss outcome of survey (to include Community 360?)</b></p>	
<p><b>FC 24/13 No. 15</b></p>	<p>CCC Wheatfield Road Park upgrade, including request for basketball court</p>	<p>08.11.24 – S106 CCC Meeting - Discussed feasibility and requirement for consultation re: basketball court possibility</p> <p>CCC Parks advised no capital projects are being considered due to lack of funding, but the park is due to be maintained and upgraded (could take up to 10 years however, so SPC have recommended a grant application from Enover, which SPC have offered to assist with.</p> <p><b>SPC to decide if they wish to include this project and consult with residents and also take on maintenance of court (15k+ to install for tarmac court) – JPWG to consider Jan 2025 – 02.2025 Jansma Park survey will also cover all areas of Stanway and request feedback on what the community wants. From this decisions can be made</b></p>	