



# Stanway

## Parish Council

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Dear Councillors,

You are hereby summoned to the forthcoming meeting of Stanway Parish Council to be held at Stanway Community Centre on **THURSDAY 30<sup>th</sup> January 2025 at 7pm** when the under-mentioned business will be transacted.

Yours faithfully,

*Donna Tristram*

Clerk to the Parish Council

25<sup>th</sup> January 2025

### FULL COUNCIL MEETING AGENDA

1. **Chairman's welcome and formal notice of the recording of meeting if applicable**
2. **To record and approve apologies for absence**
3. **Declaration of Interests - to RECEIVE** delegated Declaration of Interest Dispensation decisions or **APPROVE** such dispensation requests where required.  
*To allow Councillors to declare either a disclosable pecuniary, or any other pecuniary or registerable, non-pecuniary interests on any matter covered by this Agenda. Members are reminded that, when considering any item, if it becomes clear they have an interest, they must declare it.*
4. **Public Participation**  
The Chairman to invite members of the public to indicate if they wish to speak at this meeting – either on an item on the agenda or on a general matter. *Public questions are invited prior to the start of the meeting for a maximum of 10 minutes, limited to three minutes per person at the discretion of the Chairman. In accordance with SPC Standing Order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The Chairman of the meeting may direct that a written or oral response be given.*
5. **Minutes of the Parish Council Meeting 28<sup>th</sup> November 2024 & amended minutes from 30<sup>th</sup> May 2024 -** To approve the Minutes (previously circulated) as a true and accurate record.
6. **Adoption of Committee Reports – see <https://www.stanwaypc.org.uk/council-meetings.html>**  
To **NOTE** the (draft) minutes (*previously circulated*) from:
  - a) **Planning Committee** meetings held on 3<sup>rd</sup> December 2025
  - b) **Corporate Governance Committee** meetings held 11<sup>th</sup> December 2024 & 8<sup>th</sup> January 2025
  - c) **Community Services Committee** meeting held on 21<sup>st</sup> January 2025
  - d) **Community Assets Committee** meeting held on 15<sup>th</sup> January 2025
7. **Essex County Councillor's Report -** To receive an oral or written report from Cllr. Kevin Bentley (Essex County Council), and to give him the opportunity to respond to any issues raised in Public Participation.
8. **City Councillors' Reports -**To receive an oral or written report from any City Councillors and to give them the opportunity to respond to any issues raised in Public Participation.
9. To **RECEIVE** a presentation from a Social Prescribing Link Worker from CVS, Tendring working in a GP surgery in Stanway and **CONSIDER** and **APPROVE** any necessary decisions.

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10. To **CONSIDER** any actions arising from matters brought to the Council's attention during Public Participation
11. To **RECEIVE** applications to become a Parish Councillor and/or to **APPROVE** any changes to the membership of the Committees of the Parish Council and **RECEIVE** an update from any Councillor training
12. **Clerk's Report**-To **RECEIVE** an update regarding ongoing actions from previous meetings and **APPROVE** any actions (*per circulated report*)
13. **RFO Report – To RECEIVE** an update regarding ongoing actions from previous meetings and approve any actions (*per circulated report*)
14. To **CONSIDER** and **APPROVE** Corporate Governance Committee's proposed DRAFT budget and precept demand for 2025-26
15. To **CONSIDER** and **APPROVAL** DRAFT S106 Project Lists for submission to Colchester City Council
16. To **RECEIVE** an update from the Jansma Working Group and **AGREE** any decisions.
17. To **RECEIVE Written Reports and Verbal Updates from Outside Bodies**
  - a) Bus Passenger Representative
  - b) Colchester Association of Local Councils
  - c) Emergency Planning Office
  - d) Footpath/Tree Warden/Hedgerow Officer
  - e) Quarry Liaison Group
  - f) Rosemary Alms Houses
  - g) School Governors
  - h) Village Hall Management Committee
  - i) Winstree Road Working Group Party
18. **Information Update** - to receive oral updates from Members on matters affecting the Parish.
19. **Items for Committees/ Next Council Meeting** - to receive and consider requests for items to be included on agendas for any committee or the next meeting of the Parish Council.
20. **Date and time of next meeting** - the next scheduled meeting of the Parish Council will take place on **Thursday 27<sup>th</sup> March 2025 at 7pm, Victory Hall, Stanway Community Centre.**